

Rhode Island State Fire Academy

National Fire Academy Weekend

August 4-5, 2007

***Rhode
Island***



***South
Carolina***

Message from the Director

The Rhode Island-South Carolina State Weekend offers firefighters the opportunity to experience the National Fire Academy's educational offerings and share in the many amenities that the Academy has to offer. Students spend two days in the classroom sharing and learning new subject materials.

On Saturday evening a short memorial service is held at the newly renovated National Fallen Firefighter's Memorial to honor Rhode Island's fallen firefighters. The memorial service is followed by a steak and chicken barbecue where firefighters can network and meet new friends from the South Carolina and Delaware fire service.

It's a full weekend experience that I'm sure will leave you with a positive outlook. The National Fire Academy is our fire academy. I urge all firefighters to take advantage of it and enjoy the experience.

Joe Castro, Director
Rhode Island Fire Academy

Rhode Island National Fire Academy Weekend *Agenda*

- All meals will be provided from Friday evening through Sunday lunch.
- Lodging is provided for Friday and Saturday nights.
- **Mandatory Orientation Session:** Friday evening, August 3, 2007. After orientation, a social will be held with members from the South Carolina fire service.
- Saturday evening, a special Fallen Firefighters Memorial will be held after class. All departments having a color or honor guard are invited to participate.
- Saturday, August 4th, classes start at 8 a.m. to 5:30 p.m. A barbecue will be held at the log cabin after the memorial.
- An NFA Weekend Golf shirt will be provided

Application Process

- A completed application; both the NFA 75-5 and RIFA application, must be received by **June 7, 2007**. No phone applications will be accepted. Applications must be filled out **COMPLETELY**. Incomplete applications will be returned.
- *A payment of \$ 90.00 must be made out to the Rhode Island Instructor's Association. Money orders or Department Checks Only*
- Please submit Completed applications to:

*Rhode Island State Fire Academy
NFA Weekend
24 Conway Avenue
North Kingstown, RI 02852*

Course Offerings

Rhode Island – South Carolina

National Fire Academy Weekend

- Leadership III: Strategies for Supervisory Success (LS III)
- Courtroom Preparation and Testimony for First Responders (CPTFR)
- Training Operations in Small Departments (TOSD)
- Incident Command System for Structural Collapse Incidents (ICSSCI)
- Initial Response to Hazardous Materials Incidents: Concept Implementation (IRHMI:CI)
- Introduction to Unified Command for Multiagency and Catastrophic Incidents (IUCMCI)
- Preparation for Initial Company Operations (PICO)
- Strategy and Tactics for Initial Company Operations (STICO)
- Fire Prevention for First Responders and Small Departments (FPSD)



Rhode Island National Fire Academy Weekend Application:

Please Print all information

Name:	
Address	
City-State	
Zip Code	
Phone	
E-Mail	
Department	
Paid/Volunteer/Call	
First Course Selection	
Second Course Selection	
Third Course Selection	
Shirt Size	

*Mail to: Rhode Island State Fire Academy
NFA Weekend
24 Conway Avenue
North Kingstown, RI 02852*

NOTE: Return by June 7, 2007 and attach completed NFA application.

Course Descriptions

W805 Leadership III: Strategies for Supervisory Success (LS III)

Designed to meet the needs of the Company Officer, this course provides the students with basic skills and tools needed to perform effectively as a leader in the fire service environment.

W209 Courtroom Preparation and Testimony for First Responders (CPTFR)

This course will emphasize the importance of reporting factual events. It also will address the need to improve report-writing skills after witnessing an event, and oral presentation skills if asked to describe the event in a court of law.

W290 Training Operations in Small Departments (TOSD)

This course is designed to provide students with some basic tools and skills to coordinate training in a small fire/emergency medical services organization.

W322 Incident Command System for Structural Collapse Incidents (ICSSCI)

This course is designed to provide fire officers with an understanding of command operations at structural collapse incidents.

W808 Initial Response to Hazardous Materials Incidents: Concept Implementation (IRHMI:CI)

To provide student with the ability to identify the basic steps of a systematic process for safe and appropriate hazardous materials incident response.

W315 Introduction to Unified Command for Multiagency and Catastrophic Incidents (IUCMCI)

This course is designed for those officers who would likely function in a Command or General Staff position during a multiagency operation. It will provide an understanding of the requirements of a Unified Command organization and the skills necessary to operate effectively at complex incidents.

W458 Preparation for Initial Company Operations (PICO)

This course is designed to develop a better understanding of the role and responsibilities of a Company Officer in preparing their company for incident operations.

W455 Strategy and Tactics for Initial Company Operations (STICO)

Students completing this course will be able to explain the purpose and use of the Communications Model and the Quick Access Prefire Plan (QAP) in tactical operations at fire incidents; define the relationship between incident priorities, strategy, tactics, and implementation in the Command Sequence.

W871 Fire Prevention for First Responders and Small Departments (FPSD)

This course stresses awareness, advocacy, and motivational content needed by those who traditionally have been focused on operations (suppression, EMS, etc.) and who seek to learn new successful approaches appropriate for communities of all sizes, but most especially American's smaller communities.

Registration

Enrollment in each program is limited; therefore, early registration is recommend. **Mail registrations to the Rhode Island Fire Academy no later than June 7, 2007.** Forms received after that date may not be processed. Be sure to list three course choices and shirt size.

Travel Arrangements

You must make your own travel arrangements for the trip. Driving time is typically 8 hours from Rhode Island. Air travel can be arranged to either Washington National Airport or Baltimore-Washington International Airport. You will be responsible for providing your own transportation to NFA if you wish to fly.

Transportation costs are the responsibility of the student or his/her organization and will not be reimbursed by the National Fire Academy or the Rhode Island Fire Academy. Be sure to arrive at the NFA by 7 p.m. on Friday to check into the dormitory and attend the orientation session.

NFA No-Show Policy

It is the policy of the National Fire Academy that persons who fail to show up for class and have not canceled their enrollment will be suspended from attending NFA courses for a period of three years.



U.S. DEPARTMENT OF HOMELAND SECURITY
FEDERAL EMERGENCY MANAGEMENT AGENCY
GENERAL ADMISSIONS APPLICATION

See Reverse for
Privacy Act Statement

O.M.B. No. 1660-0007
Expires February 28, 2007

SECTION I - GENERAL INFORMATION

1. U.S. Citizen ☐ YES ☐ NO If No, City and Country of Birth: _____

2. NAME (Last, First, Middle Initial, Suffix)

3. SOCIAL SECURITY NO. _____

4. MAILING ADDRESS (Street, avenue, road no., city or town, state, and zip code)

5. WORK PHONE NO. ()

6. HOME PHONE NO. ()

7. FAX NO. ()

8. E-MAIL ADDRESS: _____

9a. ENTER COURSE CODE AND TITLE: (If you wish to apply for more than one course, please attach a sheet of paper to this application)

9b. COURSE LOCATION _____

9c. DATES REQUESTED (Please give three choices)

10. COMPLETE THE ITEM BELOW REGARDING THE PRE-REQUISITES OF THE COURSE FOR WHICH YOU ARE APPLYING

INSTITUTION	DEGREE/CERTIFICATE	DATE EARNED	COURSE/FIELD OF STUDY
_____	_____	_____	_____

11. DO YOU HAVE ANY DISABILITIES (Including special allergies or medical disabilities) WHICH WOULD REQUIRE SPECIAL ASSISTANCE DURING YOUR ATTENDANCE AT NETC or MWEOC? NO ☐ YES ☐ (If yes, describe & indicate any special assistance required on a separate sheet)

SECTION II - EMPLOYMENT INFORMATION AND AUTHORIZATION

12a. NAME AND COMPLETE ADDRESS OF ORGANIZATION BEING REPRESENTED

12b. NFIRS #
(NFA STUDENTS ONLY)

13. CURRENT POSITION AND NUMBER OF YEARS IN POSITION

14. CHECK THE BOX(ES) BELOW THAT BEST DESCRIBE YOUR ORGANIZATION

14a. JURISDICTION

1. ☐ STATEWIDE

4. ☐ SPECIAL DISTRICT/TOWNSHIP/ TRIBAL NATION

7. ☐ FOREIGN

2. ☐ COUNTY GOVERNMENT

5. ☐ FEDERAL/MILITARY (non-DHS)

8. ☐ DHS/FEMA

3. ☐ CITY/TOWN/VILLAGE

6. ☐ INDUSTRY/BUSINESS

9. ☐ NDER/IMA

14b. ORGANIZATION

1. ☐ ALL CAREER

2. ☐ ALL VOLUNTEER

3. ☐ COMBINATION

15. CURRENT STATUS

1. ☐ PAID FULL TIME

2. ☐ PAID PART TIME

3. ☐ VOLUNTEER

4. ☐ DISASTER RESERVIST

16. Briefly describe your activities/responsibilities as they relate to the course for which you are applying and identify how you will use the information obtained from the course. Attach an organizational chart for the organization being represented, indicate your position. If you need more space, please attach a sheet to this application.

17. CHECK ONE BOX IN EACH COLUMN THAT BEST DESCRIBES YOUR PRESENT PRIMARY RESPONSIBILITY AND TYPE OF EXPERIENCE AS IT RELATES TO THE COURSE FOR WHICH YOU ARE APPLYING. ALSO ENTER THE NUMBER OF YEARS OF EXPERIENCE.

17a. PRIMARY RESPONSIBILITY

1. ☐ MANAGEMENT

2. ☐ TRAINING/EDUCATION

3. ☐ SCIENTIFIC/ENGINEERING

4. ☐ INVESTIGATION

5. ☐ FIRE PREVENTION

6. ☐ FIRE SUPPRESSION

7. ☐ PROGRAM/ACTIVITY

8. ☐ HEALTH

9. ☐ PUBLIC WORKS

10. ☐ DISASTER RESPONSE/RECOVERY

11. ☐ EMERGENCY MEDICAL SERVICES

12. ☐ HAZARD MITIGATION

13. ☐ EMERGENCY PREPAREDNESS

14. ☐ OTHER (Specify)

17b. TYPE OF EXPERIENCE

1. ☐ INCIDENT COMMAND

2. ☐ ADMINISTRATION/STAFF SUPPORT

3. ☐ SUPERVISION

4. ☐ BUDGET/PLANNING

5. ☐ PROGRAM DEVELOPMENT/DELIVERY

6. ☐ COORDINATION/LIAISON

7. ☐ PUBLIC EDUCATION

8. ☐ CODE DEVELOPMENT

9. ☐ CODE ENFORCEMENT/INSPECTION

10. ☐ SUPPORT SERVICES

11. ☐ RESEARCH AND DEVELOPMENT

12. ☐ ARSON

13. ☐ LAW ENFORCEMENT

14. ☐ DESIGN AND PLANNING

15. ☐ OTHER (Specify)

17c. NUMBER OF YEARS OF EXPERIENCE _____

17d. SIZE OF DEPARTMENT _____

18. DATE OF BIRTH (Mo. Day, Yr.)

19. SEX

☐ Male

☐ Female

20a. ETHNICITY

1. ☐ HISPANIC or LATINO

2. ☐ NOT HISPANIC or LATINO

20b. RACE (Please check all that apply)

1. ☐ AMERICAN INDIAN or ALASKA NATIVE 2. ☐ ASIAN 3. ☐ BLACK or AFRICAN AMERICAN

4. ☐ WHITE 5. ☐ NATIVE HAWAIIAN or PACIFIC ISLANDER

SECTION III - ENDORSEMENT AND CERTIFICATION

21a. I certify that the information recorded on this application is correct. Falsification of information will result in denial of a course certificate and stipend (18 U.S.C. 1001).

21b. I hereby authorize the release of any and all information concerning my enrollment in this course to the chief officer in charge, or designee, of my organization. All requests for information shall be in writing from said chief officer or designee.

21c. Further, I understand that, National Emergency Training Center (NETC), the Mt. Weather Emergency Operations Center (MWEOC), and the Noble Training Center (NTC) are not authorized to provide medical or health insurance for students. I maintain appropriate insurance on an individual basis.

21d. I agree to abide by the rules, policies, and regulations of NETC, MWEOC and NTC. Failure to do so will result in denial of the student stipend, expulsion from the course, and possible barring from future National Fire Academy (NFA) and Emergency Management Institute (EMI) courses.

SIGNATURE OF APPLICANT

DATE

22. APPROVAL BY THE HEAD OF THE SPONSORING ORGANIZATION:

"By signing this application, I certify that my organization does not discriminate on the basis of age, sex, race, color, religious belief, national origin, economic status, or disability in providing educational opportunities for its employees."

22a. SIGNATURE

22b. PRINTED NAME AND TITLE

23. Additional endorsements for application to the Emergency Management Institute:

23a. SIGNATURE AND DATE (State Office)

23b. SIGNATURE AND DATE (FEMA Regional Office)

24a. FOR NFA REGIONAL DELIVERY COURSES AND COURSES
DELIVERED AT EMMITSBURG, MD. SUBMIT APPLICATION TO:

**NATIONAL EMERGENCY TRAINING CENTER
OFFICE OF ADMISSIONS, BLDG. I-216
16825 SOUTH SETON AVENUE
EMMITSBURG, MD. 21727**

24b. FOR EMI COURSES DELIVERED AT NETC, MWEOC, OR NTC
SUBMIT APPLICATION THROUGH THE APPROPRIATE STATE
EMERGENCY MANAGEMENT COORDINATOR OR FEMA REGIONAL
TRAINING MANAGER TO NETC.

24c. FOR FIELD PROGRAM COURSES, SUBMIT APPLICATION TO
APPROPRIATE SPONSOR.

25. DISPOSITION

☐ ACCEPTED

☐ REJECTED

SIGNATURE OF REVIEWER

DATE

EQUAL OPPORTUNITY STATEMENT

NFA and EMI are Equal Opportunity institutions. They do not discriminate on the basis of age, sex, race, color, religious belief, national origin, or disability in their admissions and student-related procedures. Both schools make every effort to ensure equitable representation of minorities and women in their student bodies. Qualified minority and women candidates are encouraged to apply for all courses.

PRIVACY ACT STATEMENT

GENERAL - This information is provided pursuant to Public Law 93-579 (Privacy Act of 1974), Title 5 United States Code (U.S.C.) Section 552a, for individuals applying for admission to NFA or EMI.

AUTHORITY - Federal Fire Prevention and Control Act of 1974, as amended, Title 15 U.S.C., Sections 2201 *et. seq.*; Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended, Title 42 U.S.C., Sections 5121 *et. seq.*; Title 44 U.S.C., Section 3101; Executive Orders 12127, 12148, and 9397; Title VI of the Civil Rights Act of 1974; and Section 504 of the Rehabilitation Act of 1973.

PURPOSES: To determine eligibility for participation in NFA and EMI courses. Information such as age, sex, and ancestral heritage are used for statistical purposes only.

USES: Information may be released to: 1) FEMA staff to analyze application and enrollment patterns for specific courses, and to respond to student inquiries; 2) a physician to provide medical assistance to students who become ill or are injured during courses; 3) Members of the Boards of Visitors for the purpose of evaluating programmatic statistics; 4) sponsoring states, local officials, or state agencies to update/evaluate statistics of NFA and EMI participants; 5) Members of Congress seeking first party information; and 6) Agency training program contractors and computer centers performing administrative functions.

EFFECTS OF NONDISCLOSURE - Personal information is provided on a volunteer basis. Failure to provide information on this form, however, may result in a delay in processing your application and/or certifying completion of the course.

Information Regarding Disclosure of Your Social Security Number Under PL 93-579, Section 7(b) - E.O. 9397 authorizes the collection of the SSN. The SSN is necessary because of the large number of individuals who have identical names and birthdates and whose identities can only be distinguished by the SSN. The SSN is used for record-keeping purposes, i.e., to ensure that your academic record is maintained accurately. Disclosure of the SSN is voluntary. However, if you do not provide your SSN, another number will be substituted, which will delay processing of your application or course certificate.

PAPERWORK BURDEN DISCLOSURE NOTICE

Public reporting burden for this form is estimated to average 9 minutes per response. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the needed data, and completing and submitting the form. You are not required to respond to this collection of information unless a valid OMB control number is displayed in the upper right corner of this form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, U. S. Department of Homeland Security, Federal Emergency Management Agency 500 C Street, SW, Washington, DC 20472. **NOTE: Do not send your completed form to this address.** Please return it to the appropriate address shown in block 24.